

## **Cabinet Member Role Profile**

### **Accountable to:**

- Full Council
- The Leader
- The Cabinet
- The public

### **Role Purpose and Activities**

As a member of the decision-making Cabinet, the Cabinet Member will be responsible for making important decisions on a wide range of issues which affect and shape quality of life in the County. In particular they will:

- Act as the main focus of day to day political leadership, decision-making and democratic accountability at a whole authority level;
- Be a publicly recognisable and accountable 'key decision-maker' taking responsibility for Council performance;
- Collectively provide strong and fair executive leadership and clear political guidance to other Councillors and officers and the community;
- Develop with partners a clear vision for what the County needs and develop policies and take decisions which respond to local people's needs and aspirations;
- Take strategic decisions on competing priorities;
- Champion the vision and interests of the Council and the County on the regional and national stage;
- Be instrumental in building and nurturing local and thematic partnerships;
- Provide leadership and direction within the Council for designated portfolio areas;
- Work with senior officers within the Council and be accountable with them for the performance of services, allowing performance to be assessed from the perspective of customers and citizens;
- Develop financial and investment strategies to fulfil the Council's commitments to the sustainable community strategy for the County, working with partners in the public, business, voluntary and community sectors;
- Ensure that there is appropriate liaison with and support for frontline Councillors in their various roles, responding to them when they raise issues and ensuring that their local knowledge is taken into account when developing Council policies;
- Develop a clear understanding of their portfolio, the scope and range of the areas for which they are responsible and Council policies in respect of those areas;
- Act as spokesperson or advocate for those services within their portfolio;

- Attend Improvement and Scrutiny Committees as appropriate on matters relating to their portfolio; and
- Be responsible for personal development and undergo appropriate development and continuous improvement for any role undertaken.